

EFFINGHAM COUNTY EMERGENCY TELEPHONE SYSTEM BOARD MINUTES
September 15, 2020 Noon
EFFINGHAM COUNTY BUILDING 3rd FLOOR BOARD ROOM

Board Members Present: Julie Stephens, David Budde, Dave Mahon, Wayne Rubach, Bob Tutko, Jason McFarland, Mike DePoister

Absent: Dave Campbell, Larry Thies

Others Present: Tina Daniels, Jason Repking, Greg Sapp, Jim Niemann, Billie Bales, Jill Zerrusen

Minutes

W Rubach motioned/J McFarland seconded minutes of the August 18, 2020 meeting were approved as written.

Motion carried.

Closed Session – Personnel

D Mahon motioned/M DePoister seconded to go into closed session to discuss Personnel.

Personnel – FY21 Salary Schedule

D Mahon motioned/W Rubach seconded to increase the Systems Administrator, IT Sepcialist, Addressing/GIS Specialist and the Administrative Aide’s salaries by 3%. GIS was added to the Addressing/GIS Specialist position title. (Roll call vote: Approving votes: J McFarland, W Rubach, D Mahon, J Stephens, D Budde, M DePoister, B Tutko; Disapproving votes: 0; Absent: D Campbell, L Thies). *Motion carried.*

Financial Report & Expenditure Report

A financial report was given by W Rubach showing an August 30, 2020 balance of \$1,149,950.28 along with an Expenditure Statement for bills to be approved for \$8,878.43. D Mahon motioned/M DePoister seconded to accept the financial & approve expenditure reports. (Roll call vote: Approving votes: J McFarland, W Rubach, D Mahon, J Stephens, D Budde, M DePoister, B Tutko; Disapproving votes: 0; Absent: D Campbell, L Thies). *Motion carried.*

Committee Reports

Finance Committee Meeting – J Stephens reported the Finance Committee worked on the FY21 Budget Worksheet. \$25,000 was added to the Computer Hardware line item for VPN (cellular to wifi), \$15,000 was added to the Training Expense line for 17 TC’s to get certified in fire, police and medical. A new line item will be added under contractals called PSAP Radio Console Upgrades for \$11,000.

Addressing Reports- Jill Zerrusen

- J Zerrusen reported 5 new addresses for August.
- Layers were completed by August 30 and then turned into the state.

System Administrator’s Report – Tina Daniels

- Submitted monthly 9-1-1 phone data and CAD data for both PSAP’s (see attached).
- T Daniels reported she attended 3 virtual meetings.
 - August 20, 2020 - State Administrator’s Regional Call - FCC adopted rules to establish 988 as the nationwide, 3-digit phone number for Americans in crisis to connect with suicide prevention and mental health crisis counselors. The rules require this number to be active July 16, 2022.
 - August 24, 2020 – Statewide 911 Advisory Board – Topic was consolidation of two PSAP’s in Cook County.
 - September 3, 2020 – APCO/INENA – Discussed status of Senate Bill 3449. Provides that every unit of local government that provides emergency medical services for individuals with physical

health needs must also provide appropriate emergency response services to individuals experiencing a mental or behavioral health emergency.

- Daniels said the Illinois NG911 GIS Hub was launched by the State 911 Administrator. This hub has a wealth of information concerning information regarding the statewide GIS project.

IT Report- Jason Repking

- Submitted monthly report (attached)
- D Mahon motioned/W Rubach seconded to approve \$636.79 for the SQL server for power phone cache software and \$1,173.00 for the workstation in the 911 office. (Roll call vote: Approving votes: J McFarland, W Rubach, D Mahon, J Stephens, D Budde, M DePoister, B Tutko; Disapproving votes: 0; Absent: D Campbell, L Thies). ***Motion carried.***

Old Business

- None reported.

New Business

None reported.

General Information/Public Comments

- None reported

Adjourn/Next Meeting

On a motion by J McFarland and seconded by M DePoister the meeting was adjourned to October 20, 2020 at Noon preceded by the Quarterly Emergency Service Agencies Meeting at 11:45 a.m. in the 3rd Floor County Board Room at the Effingham County Building.

Motion carried.

Minutes Submitted by Joyce Worman,
9-1-1 Administrative Aide

Effingham County 9-1-1

Police Fire EMS

Public Safety Answering Points

Effingham County SO. 101 N. 4th St.

Effingham City PD. 206 E. Section

How Recieved	Law	Fire	EMS	Total
911 wireline	79	14	35	110
Alarm	1	0	0	1
FAX Machine	1	0	0	1
Officer Report	783	1	3	783
In person	56	0	0	57
Radio	28	2	0	30
TT STATE/NLETS	5	0	0	5
Telephone	1165	112	82	1311
VOIP	18	2	27	42
Wireless 911 ca	657	70	164	781
TOTAL	2793	201	311	3121

Call types such as lf or lfe will cause the total line not to be the sum of the 3 call type columns

Report Includes:

All entry dates between `00:01:00 08/01/20` and `23:59:00 08/31/20`

Effingham City PSAP 911 ESRP August Count

Date	Transaction Count
2020-08-01	23
2020-08-02	20
2020-08-03	20
2020-08-04	18
2020-08-05	17
2020-08-06	19
2020-08-07	28
2020-08-08	22
2020-08-09	15
2020-08-10	20
2020-08-11	10
2020-08-12	21
2020-08-13	20
2020-08-14	29
2020-08-15	25
2020-08-16	16
2020-08-17	15
2020-08-18	22
2020-08-19	18
2020-08-20	37
2020-08-21	16
2020-08-22	25
2020-08-23	9
2020-08-24	21
2020-08-25	14
2020-08-26	32
2020-08-27	14
2020-08-28	15
2020-08-29	21
2020-08-30	23
<u>2020-08-31</u>	<u>20</u>

Total 625

Effingham County PSAP ESRP 911 August Counts

Date	Transaction Count
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2020-08-01	19
2020-08-02	22
2020-08-03	20
2020-08-04	17
2020-08-05	9
2020-08-06	15
2020-08-07	24
2020-08-08	16
2020-08-09	17
2020-08-10	14
2020-08-11	21
2020-08-12	22
2020-08-13	17
2020-08-14	31
2020-08-15	28
2020-08-16	45
2020-08-17	27
2020-08-18	19
2020-08-19	17
2020-08-20	23
2020-08-21	26
2020-08-22	27
2020-08-23	28
2020-08-24	17
2020-08-25	14
2020-08-26	17
2020-08-27	11
2020-08-28	21
2020-08-29	25
2020-08-30	15
<u>2020-08-31</u>	<u>13</u>

Total	637
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Effingham County Information Technology

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911 MONTHLY REPORT

Reporting Period: August 2020

Preventative Daily Maintenance and Monitoring:

- Spillman Server
 - Backup Logs
 - System Resources
 - Security Log
 - System Log
 - Software Log
 - Drive Space

- Spillman Software
 - Cleaned up old processes
 - Removed temporary files
 - Check system resources (Memory, CPU Processors)

- Review Spillman correspondence

911 Network Support

- Spillman Server Upgrade
- Issues Spillman screens
- Adder, Spillman screen
- Added new users
- Tech call slowness
- Updated & rebooted Spillman server
- Ani/Ali down, server com ports

Respectfully Presented September 15, 2020
Jason Repking, IT Specialist