

EFFINGHAM COUNTY EMERGENCY TELEPHONE SYSTEM BOARD MINUTES

October 15, 2018 Noon

EFFINGHAM COUNTY BUILDING 3rd FL BOARD ROOM

Board Members Present: Julie Stephens, Jeff Fuesting, Wayne Rubach, David Mahon, Larry Thies, David Budde

Absent: Nick Althoff, David Campbell, Mike DePoister

Others Present: Tina Daniels, Jason Repking, Paul Kuhns, Billie Bales

Minutes

On a motion by L Thies seconded by D Budde minutes of the September 11, 2018 meeting were approved.

Motion carried.

Financial Report & Expenditure Report

A financial report was given by J Fuesting showing a September 30, 2018 balance of \$555,043.29 along with an Expenditure Statement totaling \$166,427.02. Fuesting reported Liability Insurance Renewal for \$16,625.00 was \$32.00 less than last year and payment was included in the expenditure report. The first payment to INdigital for our new phone system was, also, included at \$129,850.12 (50% of contract amount.) D Mahon motioned and W Rubach seconded to accept the financial & approve expenditure reports.

Roll call vote: (Approving votes: J Fuesting, W Rubach, D Mahon, L Thies, J Stephens, D Budde: Disapproving Votes: 0: Absent N Althoff, D Campbell, M DePoister). ***Motion carried.***

Committee Reports

- Human Resource Committee

Personnel Wages – J Stephens reported Amy Storm, from Bushue Human Resources, attended the Human Resource meeting. She has stated the Department of Labor requires hourly employees to log start and end times on their timesheets. All employees of 9-1-1 have to report as hourly because they do not meet the duties test of a full-time salaried employee. Attached is a sample of the requested timesheet. The committee is proposing to increase the personnel wages by 2.25%. Attached is a Salary Schedule for review. D Mahon motioned and J Fuesting seconded to table until the November Board Meeting. Voice vote 6-0.

Motion carried.

- Finance Committee

J Fuesting reported the committee met on October 1, 2018. J Repking presented a list of hardware/software needed for FY19. Revenue was proposed at \$868,734 and Expenditures were proposed for \$863,213. Total Income of \$5,521 over Expenses. A few changes were discussed and will be made to the proposed FY19 budget, during the layover. J Fuesting motioned and L Thies seconded to lay over the proposed FY19 budget for 30 days. Voice vote 6-0. ***Motion carried.***

Addressing Reports- Tina Daniels

- Tina Daniels reported addressing 9 new addresses in September. Daniels reported the state GIS Symposium topic in December will be statewide universal addressing network (statewide locating system). The meeting will take place in Salem.

System Administrator's Report – Jodi Moomaw

PSAP OPERATIONS SEPTEMBER STATS (SEE ATTACHED DETAILED REPORT)

TOTAL CITY/COUNTY 911 WIRELESS CALLS	1029	TOTAL CITY/COUNTY LANDLINE CALLS	1777	TOTAL CITY/COUNTY VOIP	52
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- The state grant will awarded to Effingham County for the amount of \$162,987.28.
- Jodi Moomaw is on the NENA/APCO Legislative Committee. The committee will meet in November and work on drafting rules for the 9-1-1 operating system.

IT Report- Jason Repking

- Submitted monthly report (attached)
- Repking said he will be ordering new equipment mid-November, so it can be paid out of FY19 budget.

Old Business

- 9-1-1 Tower site between Effingham and Teutopolis
Sheriff Mahon will try to find out the owner of the site so the Board can move forward on what to do with the building.. This will be on the November 9-1-1 Meeting.

New Business

- None reported.

General Information/Public Comments

- None reported.

Adjourn/Next Meeting

On a motion by D Mahon and seconded by W Rubach the meeting was adjourned to **November 19, 2018** at noon in the County Board Room on the Third Floor at the Effingham County Building. ***Motion carried.***

Minutes Submitted by Joyce Worman
Administrative Aide for 911