

EFFINGHAM COUNTY EMERGENCY TELEPHONE SYSTEM BOARD MINUTES

October 20, 2020 Noon

EFFINGHAM COUNTY BUILDING 3rd FLOOR BOARD ROOM

Board Members Present: Julie Stephens, David Budde, Dave Mahon, Wayne Rubach, Bob Tutko, Jason McFarland, Mike DePoister, Dave Campbell, Larry Thies

Others Present: Tina Daniels, Jason Repking, Greg Sapp (WXEF), Charles Mills (EDN), Billie Bales, Chief Deputy Paul Kuhns, Lucas Grupe, Family of Lucas Grupe, Telecommunicator Alysa Kilman

Proclamation – Recognizing Lucas Grupe on his outstanding efforts in calling 9-1-1 for his ailing mom. Lucas was presented with a basket, proclamation and a ride on a firetruck to the 911 meeting.

Minutes

D Campbell motioned/W Rubach seconded minutes of the September 15, 2020 meeting were approved as written. *Motion carried.*

Financial Report & Expenditure Report

A financial report was given by W Rubach showing a September 30, 2020 balance of \$1,143,426.25 along with an Expenditure Statement for bills to be approved for \$98,460.94. D Mahon motioned/L Thies seconded to accept the financial & approve expenditure reports. (Roll call vote: Approving votes: J McFarland, W Rubach, D Mahon, J Stephens, D Budde, M DePoister, B Tutko, D Campbell, L Thies); Disapproving votes: 0; Absent: 0). *Motion carried.*

- Liability Insurance Renewal – The overall premium increase in the renewal of liability insurance with US Specialty Insurance Company is \$569.00 or 3.4%. There is an increase in the Cyber liability \$276.00 and the Package/Umbrella premium increased \$293.00. D Campbell motioned/J McFarland seconded to accept the renewal insurance premium through, Weis Insurance, at \$17,694/annual, payable at the November meeting. (Roll call vote: Approving votes: J McFarland, W Rubach, D Mahon, J Stephens, D Budde, M DePoister, B Tutko, D Campbell, L Thies); Disapproving votes: 0; Absent: 0). *Motion carried.*

FY21 Budget Layover

- W Rubach & J Stephens reported on the proposed FY21 budget. Operating Expenses proposed are down \$30,449. Projections for contractual expenses were up \$34,475. Total expenses projected at \$747,290, only an increase of \$4,026 from FY20, with total income at \$868,000, an increase of \$5,000 from FY20. D Mahon motioned/W Rubach seconded to lay the budget over, for public review, to the November meeting for vote. Changes can be made during this time. (Roll call vote: Approving votes: J McFarland, W Rubach, D Mahon, J Stephens, D Budde, M DePoister, B Tutko, D Campbell, L Thies); Disapproving votes: 0; Absent: 0). *Motion carried.*

Committee Reports

Emergency Service Agency Committee Meeting – D Mahon reported there were no issues presented.

Addressing Reports- Jill Zerrusen

- Absent.
- T Daniels reported Spillman software will be updated soon.

System Administrator's Report – Tina Daniels

- Submitted monthly 9-1-1 phone data and CAD data for both PSAP's (see attached).

- B Tutko motioned/M DePoister seconded to send (4) new hires to 40 Hour Basic Telecommunicator Training Classes for \$1,436 and send Billie Bales to the Leadership Certification Class for \$1,000. (Roll call vote: Approving votes: J McFarland, W Rubach, D Mahon, J Stephens, D Budde, M DePoister, B Tutko, D Campbell, L Thies); Disapproving votes: 0; Absent: 0). **Motion carried.**
- Daniels attended the virtual 911 State Administrator's Monthly Regional Call on September 17th.
- All T-C's were signed up to attend the free virtual NENA Ignite Conference on September 22-24. The "Combating Unconscious Bias" class was mandatory.
- Daniels attended a special joint meeting of INENA & APCO on October 1 regarding Senate Bill 3449 providing emergency response services to individuals experiencing a mental or behavioral health emergency. There are many unanswered questions on how this bill would be implemented & funded.
- Daniels attended the virtual State Administrator's October Monthly Regional Call on October 15.
 - Google maps receives millions of edits a day, therefore, new addresses may not plot on google maps for a period of time.
 - Governor Pritzker launched a statewide initiative called Connect Illinois to expand broadband access across the entire state. Illinois Century Network is the broadband company that is being used for this initiative; this is Effingham County 911's internet provider,

IT Report- Jason Repking

- Submitted monthly report (attached)

Old Business

- None reported.

New Business

- Discussion Social Media Accounts/Creation of Facebook Account for 911. J McFarland motioned/W Rubach seconded to create a Facebook Account. Communication will be monitored by Tina Daniels and Billie Bales and approved by Sheriff Mahon and Police Chief Jason McFarland. Voice vote: 9-0. **Motion carried.**
- The 911 Website will be discussed at the November meeting.

General Information/Public Comments

- None reported.

Adjourn/Next Meeting

On a motion by M DePoister and seconded by L Thies the meeting was adjourned to November 17, 2020 at Noon in the 3rd Floor County Board Room at the Effingham County Building.

Motion carried.

Minutes Submitted by Joyce Worman,
9-1-1 Administrative Aide

Effingham County 9-1-1

Police Fire EMS

Public Safety Answering Points

Effingham County SO. 101 N. 4th St.

Effingham City PD. 206 E. Section

How Recieved	Law	Fire	EMS	Total
911 wireline	61	6	26	87
E-mail	1	0	0	1
FAX Machine	4	0	0	4
Officer Report	995	2	4	996
In person	74	0	0	74
Radio	14	1	0	18
TT STATE/NLETS	1	0	0	1
Telephone	1196	72	58	1301
VOIP	21	4	28	49
Wireless 911 ca	598	52	127	710
TOTAL	2965	137	243	3241

Call types such as lf or lfe will cause the total line not to be the sum of the 3 call type columns

Report Includes:

All entry dates between `00:01:00 09/01/20` and `23:59:00 09/30/20`

Effingham County 911 ETSB Totals - 2020

911 Call Totals

Class of Service	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD	
Inbound 911	Wireline	171	136	262	85	70	80	117	125	128	0	0	0	1174
	Wireless	819	776	978	982	954	1053	1293	1089	888	0	0	0	8832
	Voip	53	48	59	71	60	60	72	55	61	0	0	0	539
	TEXTING	2	2	2	9	7	2	2	3	0				29
Total Inbound 911	1045	962	1301	1147	1091	1195	1484	1272	1077	0	0	0	10574	

Admin Call Totals

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
Total Admin	3689	3346	3453	2955	3602	3876	2515	3803	3867	0	0	0	31106

General Outbound Totals

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
Total Outbound	1612	1582	1697	1616	1820	1901	2273	1793	1663	0	0	0	15957

Effingham Sheriff Office Totals - 2020

911 Call Totals

Class of Service	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
	Wireline	110	68	198	42	20	23	47	56	19	0	0	0
Wireless	374	388	416	563	510	546	689	568	435	0	0	0	4489
Voip	19	24	18	26	15	22	23	20	22	0	0	0	189
Texting	0	0	0	1	1	0	2	1	0				
Total Inbound 911	503	480	632	632	546	591	761	645	476	0	0	0	5266

Admin Call Totals

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
Total Admin	1418	1264	1081	573	955	1423	1545	1403	1313	0	0	0	10975

General Outbound Totals

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
Total Outbound	759	736	634	378	598	887	1055	816	723	0	0	0	6586

Effingham Police Department Totals - 2020

911 Call Totals

Class of Service	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
	Wireline	61	68	64	43	50	57	70	69	109	0	0	0
Wireless	445	388	562	419	444	507	604	521	453	0	0	0	4343
VoIP	34	24	41	45	45	38	49	35	39	0	0	0	350
TEXTING	2	2	2	8	6	2	0	1	0				
Total Inbound 911	542	482	669	515	545	604	723	626	601	0	0	0	5307

Admin Call Totals

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
Total Admin	2271	2082	2372	2382	2649	2456	2572	2400	2554	0	0	0	21738

General Outbound Totals

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
Total Outbound	853	846	1063	1238	1039	1039	1221	977	940	0	0	0	9216

Effingham County Information Technology

Jason Repking, IT Specialist
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911 MONTHLY REPORT

Reporting Period: September 2020

Preventative Daily Maintenance and Monitoring:

- Spillman Server
 - Backup Logs
 - System Resources
 - Security Log
 - System Log
 - Software Log
 - Drive Space

- Spillman Software
 - Cleaned up old processes
 - Removed temporary files
 - Check system resources (Memory, CPU Processors)

- Review Spillman correspondence

911 Network Support

- UPS Radio Room
- Printer issues
- Budget Meeting
- Billie's PC
- SQL Quote
- Shutdown old Spillman Server
- Meeting
- SQL install
- Support call Spillman
- Cache survey
- Billie Leads issue
- Tomcat Certificates
- Update reboot server

Respectfully Presented October 20, 2020
Jason Repking, IT Specialist