

# EFFINGHAM COUNTY EMERGENCY TELEPHONE SYTEM BOARD MINUTES

October 17, 2023 Noon

## EFFINGHAM COUNTY BUILDING 3rd FLOOR BOARD ROOM

Board Members Present: Dave Campbell, John Maguire, Larry Thies, Dave Budde, Jake Buhnerkempe

Absent: Jason McFarland, Paul Kuhns, Dave Mahon, Brant Yochum

Others Present: Tina Daniels, Billie Bales, Jason Repking, Jill Zerrusen

### Minutes

L Thies motioned/J Buhnerkempe seconded minutes of the September 17, 2023 meeting were approved as written. ***Motion carried.***

### Accept Liability Insurance Quote

J Buhnerkempe motioned/D Budde seconded to accept the Property & Cyber Liability renewal for an annual premium of \$27,410. (Roll call vote: Approving votes: D Campbell, J Maguire, L Thies, D Budde, J Buhnerkempe; Disapproving votes: 0; Absent: J McFarland, P Kuhns, D Mahon, B Yochum), ***Motion carried.***

### Financial Report & Expenditure Report

A financial report was given by J Buhnerkempe showing a September 30, 2023 balance of \$1,624,142.77 along with an Expenditure Statement for bills to be approved for \$47,600.22. \$10,089.04 was paid to Motorola for Maintenance on PSAP Radio Upgrade. \$27,410.00 was paid to Weis Insurance for Property & Cyber Liability Insurance. L Thies motioned/J Maguire seconded to accept the financial and approve expenditure reports. (Roll call vote: Approving votes: D Campbell, J Maguire, L Thies, D Budde, J Buhnerkempe; Disapproving votes: 0; Absent: J McFarland, P Kuhns, D Mahon, B Yochum), ***Motion carried.***

### Committee Reports

#### Finance Committee

- FY24 Budget for Layover - Thies motioned/J Maguire seconded to Layover the FY24 Proposed Budget until the November 911 Meeting. Projections for FY24...Total expenditures \$1,417,760, Total Income \$901,000. \$520,000 will be used from reserves at Dieterich Bank for various Capital Equipment, Software for both PSAP's Virtual Trainer & the City Radio Tower Upgrade. (Roll call vote: Approving votes: D Campbell, J Maguire, L Thies, D Budde, J Buhnerkempe; Disapproving votes: 0; Absent: J McFarland, P Kuhns, D Mahon, B Yochum), ***Motion carried.***
- Intergovernmental Agreement with City and County -L Thies motioned/J Maguire seconded to approve the Intergovernmental Agreement with the City and County, which includes, an annual increase of 4% each year for 3 years; 911 will pay to each City and County. (Roll call vote: Approving votes: D Campbell, J Maguire, L Thies, D Budde, J Buhnerkempe; Disapproving votes: 0; Absent: J McFarland, P Kuhns, D Mahon, B Yochum), ***Motion carried.***

#### Equipment Committee

- Lifecycle Management Planning -J Maguire is proposing, to the Board, preparation & maintenance of a living document of assets purchased, to include e.g. vendor, date, cost & life span.
- Maguire said discussion was held for getting proposals on connection for the So. Water Tower to the County PSAP. City & County should have 2 separate connections to maintain redundancy. Maguire would like the Equipment Meeting to follow-up with a meeting including Global and BeckTech in attendance. He is, also, suggesting they meet regularly on a quarterly or bi-annual basis. He said they should have a more definitive decision on IFERN by the November meeting.

Emergency Service Agencies Quarterly Meeting- Canceled due to lack of quorum.

### Addressing/GIS Report- Jill Zerrusen

Addressing (see attached report).

- Zerrusen reported a letter is being sent, signed by Chairman David Campbell, to Alwerdt Gardens notifying the change of their address to 3230 East 800<sup>th</sup> Ave Altamont, IL 62411.
- 4 new addresses; city address discussions/review/corrections; general address questions/verifications
- MSAG changes

Mapping (see report)

- Map edits; general mapping questions/updates/discussions

### System Administrator's Report – Tina Daniels

- See attached monthly 911 phone data & CAD data for both PSAP's.
- Rapid SOS Premium – Will be put on hold until after the IPSTA Conference.
- Daniels attended the NG911 Forum on September 21<sup>st</sup>. The 911 Administrator reported 47 PSAP's have cut over to the AT&T ESinet since June 2022. There was discussion about the possible overlaps with adjoining counties and how those need to be worked out, for the statewide GIS database. Crossroads GIS will be working on this for us.
- Daniels thanked the Effingham City PSAP for all the help they provided during the anhydrous leak on September 29<sup>th</sup>. The 2 PSAP's worked, as a team, handling a large number of calls and requests by on-scene 1<sup>st</sup> responders.
- Daniels attended the monthly 911 State Administrator's call October 12<sup>th</sup>. They received updates on Safe2Help, the NG911 Project and Cyber Security Awareness.

### IT Report- Jason Repking

- Preventive Daily Maintenance/Monitoring with Spillman server/software/correspondence (see attached report)
- 911 Network Support WSI connection & data exchange; Meeting with Motorola, Altamont workstation connection, reissued tokens MFA, Sheriff Dept new MDC, Support issues Word Sys (see attached report)

### Old Business

- Lightning Update – Daniels reported bills, from the lightning strike, have totaled \$19,628.20 and turned in to Tokio Marine. The Board has told Daniels to leave the claim open, pending more issues. Maguire suggested the IFERN issue has not been resolved and may have resulted partly from the lightning strike. It was suggested 911 pay the outstanding bills, if necessary, and Tokio Marine can reimburse 911 when the claim closes.
- Campbell reported all the Tower Lease Agreements, but for Altamont & Dieterich, have been fully executed.

### New Business

- The public has been reaching out regarding the notification system in the county, after the anhydrous leak evacuation. Bales said she is working on a public awareness announcement.

### General Information/Public Comments

- None reported.

On a motion by L Thies and seconded by J Buhnerkempe the meeting was adjourned to November 21, 2023 at Noon in the 3<sup>rd</sup> Floor County Board Room at the Effingham County Building. ***Motion carried.***

Minutes Submitted by Joyce Worman  
911 Administrative Aide