

EFFINGHAM COUNTY EMERGENCY TELEPHONE SYTEM BOARD MINUTES

March 19, 2024 Noon

EFFINGHAM COUNTY BUILDING 3rd FLOOR BOARD ROOM

Board Members Present: Jason McFarland, Paul Kuhns, Dave Campbell, Dave Budde, Brant Yochum, Dave Mahon, Jake Buhnerkempe

Absent: John Maguire, Larry Thies

Others Present: Tina Daniels, Billie Bales, Jason Repking, Travis Buhnerkempe, Greg Sapp, Deb Ruholl, Anna Niemeyer, from St. Anthony High School Government Class

Minutes

D Mahon motioned/P Kuhns seconded minutes of the February 20, 2024 meeting were approved as written.

Motion carried.

Financial Report & Expenditure Report

A financial report was given by J Buhnerkempe showing a February 29, 2024 balance of \$1,788,036.51 along with an Expenditure Statement for bills to be approved for \$112,640.01. \$89,600.00 was paid to GTSi for the City Towers upgrade; this was the remaining 40%, (\$71,680.00) and the final 10% (\$17,920.00), per the contractual agreement. P Kuhns motioned/J McFarland seconded to accept the financial and approve expenditure reports. (Roll call vote: Approving votes: J McFarland, P Kuhns, D Campbell, D Budde, B Yochum, D Mahon, J Buhnerkempe; Disapproving votes: 0; Absent: J Maguire, L Thies) *Motion carried.*

West & Co. – FY23 Audited Financial Statements

D Mahon motioned/B Yochum seconded to accept the FY23 Annual Audited Financial Statements. Voice Vote: 7-0 *Motion carried.*

West & Co has agreed to do our FY24 audit next year.

Committee Reports

Equipment Committee

- Follow-up on the Lifecycle Management Spreadsheet – J Maguire was absent, but T Daniels reported Maguire has the template completed and Billie Bales & herself are working on gathering data.

Finance Committee

- P Kuhns motioned/D Budde seconded to renew our \$500,000.00 CD at Dieterich Bank for 6 months at 5.25%. (Roll call vote: Approving votes: J McFarland, P Kuhns, D Campbell, D Budde, B Yochum, D Mahon, J Buhnerkempe; Disapproving votes: 0; Absent: J Maguire, L Thies) *Motion carried.*
- Deb Ruholl reported our money market was paying 4.09%, but that rate is not locked in D Mahon suggested we review our money market with the CD rates the next few months, possibly looking at getting another CD, with staggered maturity dates.

Addressing/GIS Report- Jill Zerrusen

Addressing (see attached report).

- 2 new addresses; MSAG Edit; building permits, check MSAG; general address questions/several verifications/phone calls/letters; address letter to Edgewood PO.

Mapping (see report)

- New data to Jenny for FLEX; test list to Tina, review update issues, general mapping questions/updates/discussions

System Administrator's Report – Tina Daniels

- See attached monthly 911 phone data & CAD data for both PSAP's.

- T Daniels, B Bales and a city dispatcher attended the annual MABAS Conference February 21st through 23rd. They attended several informative sessions, including one presented by the 911 Director of Boulder, Colorado. His presentation was on a large wildfire that his agency handled in 2022 and what changes his center has made to operate more efficiently.
- Global has the County IFERN frequency temporarily functioning off the South Water Tower. We are waiting for the new FCC radio license, for the Siemer's location, to be issued before the radio can be installed at the new location.

IT Report- Jason Repking

- Preventive Daily Maintenance/Monitoring with Spillman server/software/correspondence (see attached report)
- 911 Network Support- Teutopolis PD Office, UPS alarm, Rural Med New PC, Carbon black sensor update, RSA Tokens (see attached report)

Old Business

- Sheriff Kuhns reported a new motor has been installed in our new generator & has now passed all testing. It is hooked up and running; the transition went very smooth. The old generator is at Schmidt Auction & will be auctioned off in June.

New Business

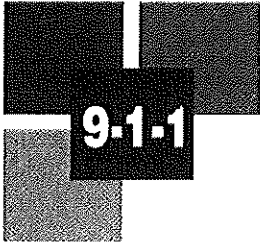
- Nothing reported.

General Information/Public Comments

- Brant Yochum reported the City's Fire Simulcast System has been installed and running smoothly. J Buhnerkempe reported progress is being made for the County's system. The equipment is in and cabinets are being built.
- Brant Yochum, Effingham Fire Chief, reported many detectors were installed in city residences last week, funded by a grant.
- Anna Niemeyer, student from St. Anthony High School Government Class, was introduced by Chairman Dave Campbell.

On a motion by D Mahon and seconded by J Buhnerkempe the meeting was adjourned to April 16, 2024 at Noon preceded by the Quarterly Emergency Service Agencies Meeting at 11:45 a.m. in the 3rd Floor County Board Room at the Effingham County Building. *Motion carried.*

Minutes Submitted by Joyce Worman
911 Administrative Aide



911 Monthly Addressing/Mapping report

Reporting Period: Jan. 2024

Addressing:

- 2 new addresses
- building permits, check MSAG
- verification requests, address discussions, address letter to Edgewood PO
- general address questions/discussions/verifications/phone calls/letters

Mapping:

- new data to Jenny for FLEX, test list to Tina, review update issues
- general mapping questions/updates/discussions

A handwritten signature in cursive script, reading "Jill Zerrusen", is written over a horizontal line.

Jill Zerrusen
Effingham County 911
Addressing Specialist

Effingham County 9-1-1

Police Fire EMS

Public Safety Answering Points

Effingham County SO. 101 N. 4th St.

Effingham City PD. 206 E. Section

How Recieved	Law	Fire	EMS	Total
911 wireline	206	45	103	304
E-mail	2	0	0	2
FAX Machine	6	0	0	6
Officer Report	1494	2	0	1496
In person	49	0	0	49
Radio	10	2	1	12
Telephone	887	77	78	1007
VOIP	15	2	19	34
Wireless 911 ca	281	56	125	396
TOTAL	2950	184	326	3306

Call types such as lf or lfe will cause the total line not to be the sum of the 3 call type columns

Report Includes:

All entry dates between `00:01:00 02/01/24` and `23:59:00 02/29/24`

Effingham Sheriff Office Totals - 2024

911 Call Totals													
Class of Service	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
VOIP	15	28											43
Wireless	435	419											854
Wireline	18	11											29
Texting	0	1											1
NRF	4	3											7
Total Inbound 911	472	462											934
Prior Year totals- 911	508	410	651	629	701	654	772	533	530	467	482	402	6739

Admin Call													
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
Total Admin Inbound	1230	1153											2383
Prior Year	1399	1331	1463	1442	1544	1551	1505	1559	1537	1449	1237	1145	17162
Total Admin Outbound	795	712											1507
Prior Year	733	883	770	770	837	854	793	894	1015	694	677	2546	10451

Effingham Police Department Totals - 2024

911 Call Totals													
Class of Service	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
Inbound 911													
VOIP	43	47											90
Wireless	456	422											878
Wireline	42	34											76
TEXTING	1	1											2
NRF	1	2											3
Total Inbound 911	543	506											1049
<i>Prior year totals-911</i>	635	606	726	712	857	810	772	599	668	638	520	562	8105
Admin Call													
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
Total Admin inbound													
<i>prior year</i>	1813	1673											3486
Total Admin Outbound	1816	1661	2008	2105	2098	2067	2296	2161	2144	1974	1803	1728	23861
<i>prior year</i>	803	742											1545
<i>prior year</i>	866	1613	988	1016	1133	1070	1102	899	984	759	731	712	11873

Effingham County Information Technology

Jason Repking, IT Specialist
101 N Fourth St
Effingham IL 62401

217-342-8520
it@co.effingham.il.us

911 MONTHLY REPORT

Reporting Period: February 2024

Preventative Daily Maintenance and Monitoring:

- Spillman Server
 - Backup Logs
 - System Resources
 - Security Log
 - System Log
 - Software Log
 - Drive Space

- Spillman Software
 - Cleaned up old processes
 - Removed temporary files
 - Check system resources (Memory, CPU Processors)

- Review Spillman correspondence

911 Network Support

- Teutopolis PD Office
- UPS alarm
- Rural Med New PC
- Carbon Black sensor update
- RSA Tokens

Respectfully Presented March 20, 2024
Jason Repking, IT Specialist