

# EFFINGHAM COUNTY EMERGENCY TELEPHONE SYTEM BOARD MINUTES

June 20, 2023 Noon

## EFFINGHAM COUNTY BUILDING 3rd FLOOR BOARD ROOM

Board Members Present: Paul Kuhns, Dave Campbell, Larry Thies, Dave Budde, Brant Yochum, Jake Buhnerkempe

Absent: Jason McFarland, Dave Mahon, John Maguire

Others Present: Greg Sapp (WXEF), Travis Buhnerkempe

### Minutes

L Thies motioned/D Budde seconded minutes of the May 16, 2023 meeting were approved as written. ***Motion carried.***

### Financial Report & Expenditure Report

A financial report was given by J Buhnerkempe showing a May 31, 2023 balance of \$1,570,735.33 along with an Expenditure Statement for bills to be approved for \$15,230.66. Motorola Solutions annual PowerPhone Interface Maintenance for \$960.46 was paid and annual software/training renewal for PowerPhone for \$7,571.00 was, also, paid.

L Thies motioned/B Yochum seconded to accept the financial and approve expenditure reports. (Roll call vote: Approving votes: P Kuhns, D Campbell, L Thies, D Budde, B Yochum, J Buhnerkempe; Disapproving votes: 0; Absent: J McFarland, J Maguire, D Mahon), ***Motion carried.***

### Committee Reports

None reported.

### Addressing/GIS Report- Jill Zerrusen

Addressing (see attached report).

- 5 new addresses; building permits; update existing address; general address questions/verifications
- Mapping (see report)
- FLEX data & emails; BING/Google changes; Address changes & Maintenance/work/discuss/learn; general mapping questions/updates/discussions

### System Administrator's Report – Tina Daniels (absent attending NENA conference)

- No report given.

### IT Report- Jason Repking (absent attending NENA conference)

- Preventive Daily Maintenance/Monitoring with Spillman server/software/correspondence (see attached report)
- 911 Network Support – Finalized MFA for City PD, Mobile LEADS issue & added workstation; Spillman meeting & update; Updated servers (see attached report)

### Old Business

- County-Wide Simulcast System for County Fire Departments - J Buhnerkempe reported he received an email June 1, 2023 from Teutopolis Fire Chief, Tim McMahon. McMahon said they are still waiting on a couple Tower Site agreements; the checking account has been set up. It was reported Global is still waiting on parts.
- D Campbell reported West & Co. would do our FY24 annual audit, if approved by the 911 Board. Campbell said to put this item on the September agenda along with our Intergovernmental Agreement between 911, City & County. The Finance Committee will need this information for our FY24 Budget Worksheet.

### New Business

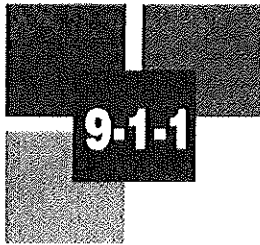
- Console Cleaning- \$3,150 – P Kuhns motioned/J Buhnerkempe seconded to accept the estimated quote from Console Cleaning Specialists for \$3,150.00 for an annual intensive preventive maintenance & detailed cleaning, by trained technicians, for 7 work stations. (Roll call vote: Approving votes: P Kuhns, D Campbell, L Thies, D Budde, B Yochum, J Buhnerkempe; Disapproving votes: 0; Absent: J McFarland, J Maguire, D Mahon), *Motion carried.*

### General Information/Public Comments

- Nothing reported.

On a motion by J Buhnerkempe and seconded by D Budde the meeting was adjourned to July 18, 2023 at Noon preceded by the Quarterly Emergency Service Agencies Meeting at 11:45 a.m. in the 3<sup>rd</sup> Floor County Board Room at the Effingham County Building. *Motion carried.*

Minutes Submitted by Joyce Worman  
911 Administrative Aide



## EFFINGHAM COUNTY EMERGENCY TELEPHONE SYSTEM BOARD

101 North Fourth Street, First Floor • P.O. Box 6009 • Effingham, IL 62401-6009

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### 911 Monthly Addressing/Mapping report

Reporting Period: May 2023

#### Addressing:

- 5 new addresses
- building permtis
- letter to Diet PO, addr correction with PO
- addr review T-Town/Beecher City, verify addr for assessor, review bad addr.
- general address questions/discussions/verifications/phone calls/letters

#### Mapping:

- FLEX data to Jenny, FLEX emails
- Annexation, vacated rds, new cty addr., adds from voter's reg., add w/apt #s, BC intersection
- BING/Google changes
- Address Maintenance work/discuss/learn
- general mapping questions/updates/discussions

A handwritten signature in cursive script, reading 'Jill Zerrusen', written over a horizontal line.

Jill Zerrusen  
Effingham County 911  
Addressing Specialist

# Effingham County Information Technology

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Jason Repking, IT Specialist  
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## 911 MONTHLY REPORT

Reporting Period: May 2023

### Preventative Daily Maintenance and Monitoring:

- Spillman Server
  - Backup Logs
  - System Resources
  - Security Log
  - System Log
  - Software Log
  - Drive Space
- Spillman Software
  - Cleaned up old processes
  - Removed temporary files
  - Check system resources (Memory, CPU Processors)
- Review Spillman correspondence

### 911 Network Support

- Finalized MFA for PD
- Mobile Leads issue
- Added Leads workstation
- Updated servers
- Spillman Meeting
- Spillman update

Respectfully Presented June 20, 2023  
Jason Repking, IT Specialist