

# EFFINGHAM COUNTY EMERGENCY TELEPHONE SYSTEM BOARD MINUTES

June 12, 2018 Noon

EFFINGHAM COUNTY BUILDING 3<sup>rd</sup> FL BOARD ROOM

Board Members Present: Julie Stephens, Dave Campbell, Nick Althoff, Mike DePoister, David Budde  
Absent: Sheriff David Mahon, Larry Thies, Wayne Rubach, Chief of Police Jeff Fuesting  
Others Present: Jodi Moomaw, Tina Daniels, Jason Repking, Paul Kuhns, Danny Lake, Doug McCain

## Minutes

On a motion by M DePoister seconded by D Campbell minutes of the May 8, 2018 meeting were approved as written. **Motion carried.**

## Financial & Expenditure Report

A financial report was reviewed showing a May 31, 2018 balance of \$634,223.54 along with an Expenditure Statement totaling \$11,803.39. N Althoff motioned and M DePoister seconded to accept the financial & approve expenditure reports. Roll call vote: (Approving Votes: Althoff, Campbell, Stephens, Budde, DePoister: Disapproving Votes: 0; Absent: Fuesting, Rubach, Mahon, Thies). **Motion carried.**

## Committee Reports

Finance Committee – D Campbell reported they met briefly and reviewed budget and finances. No action was taken on designated payroll sheets.

Equipment Committee – D Campbell motion/MDePoister second to release NG 9-1-1 Phone Request for Proposal. Roll call vote: (Approving Votes: Althoff, Campbell, Stephens, Budde, DePoister: Disapproving Votes: 0; Absent: Fuesting, Rubach, Mahon, Thies). **Motion carried.**

Timeline is as follows:

RFP Available	June 12, 2018 2p.m.
Deadline for Submitting Questions	June 21, 2018 2p.m.
Answers to Bidders' Questions	June 29, 2018 2p.m.
Bidder Submission of Proposal	July 16, 2018 2p.m.
Evaluation of Proposals/Committee Meets	July 17, 2018 9a.m.
Recommendation to full Board (Special Meeting)	July 19, 2018 noon
Board Approval	August 14, 2018 noon
Contract Awarded	August 14, 2018 noon
Implementation Complete	November 19, 2018

## Addressing Reports- Tina Daniels

- Tina Daniels reported addressing 9 new addresses. Daniels is working on correcting addresses North of Rt. 40 to be called Kagay Rd. except for 5 trailers on one lot will be addressed as Rt. 40.

## System Administrator's Report – Jodi Moomaw

PSAP OPERATIONS MAY STATS (SEE ATTACHED DETAILED REPORT)

TOTAL CITY/COUNTY 911 WIRELESS CALLS	865	TOTAL CITY/COUNTY LANDLINE CALLS	1266	TOTAL CITY/COUNTY VOIP	30
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- 9-1-1 will have a booth at the Effingham County Fair again this year July 28, 2018 through August 4, 2018. There will be no charge to 9-1-1 for the booth.
- J Moomaw reported that she has negotiated a contract, with a lower fee for maintenance on the current phone system, for the next 6 months. The monthly fee went down from \$2949/month to \$1314/month. Coverage will be the same.

### IT Report- Jason Repking

- Submitted monthly report (attached)
- Repking said he will submit a configuration for the new workstations at the city at the July Board Meeting for approval.

### Old Business

- Nothing reported.

### New Business

- Committee on Fire Department Radio Issues – M DePoister motion/N Althoff second to table this until further notice. DePoister said he has not heard back from anyone regarding this. Voice vote: Unanimous.  
***Motion carried.***

### General Information/Public Comments

- TREC Trail Mile Markers - G Koester submitted a note stating the County Board approved to purchase sign materials from hotel/motel funds set aside for the TREC Trail. This project is estimated to cost \$2,500. They are moving forward to determine exact location of signs and then order signs.
- D Campbell said he withdrew the request from Kim Tegeler requesting funds to promote the city's emergency notification system. J Moomaw sent out the statute stating that outbound notifications systems are not considered a function or part of a 9-1-1 system and are not payable by 9-1-1 funds.

### Adjourn/Next Meeting

On a motion by D Campbell and seconded by N Althoff the meeting was adjourned to July 10, 2018 at noon preceded by the Quarterly Emergency Service Agencies Meeting at 11:45 a.m. on the Third Floor at the Effingham County Building. ***Motion carried.***

Minutes Submitted by Joyce Worman  
Administrative Aide for 911