

EFFINGHAM COUNTY EMERGENCY TELEPHONE SYSTEM BOARD MINUTES
December 15, 2020 Noon
EFFINGHAM COUNTY BUILDING 3rd FLOOR BOARD ROOM

Board Members Present: Jason McFarland, Wayne Rubach, David Mahon, Larry Thies, Julie Stephens, David Budde

Zoom: Bob Tutko

Absent: Dave Campbell, Mike DePoister

Others Present: Tina Daniels, Jason Repking, Jill Zerrusen, Billie Bales, Greg Sapp (WXEF), Doug McCain, Joe Thoele, Paul Kuhns, Jerrod Estes, Adam & Elizabeth Huston

Minutes

J McFarland motioned/D Budde seconded minutes of the November 17, 2020 meeting were approved as written. *Motion carried.*

Financial Report & Expenditure Report

A financial report was given by W Rubach showing a November 30, 2020 balance of \$1,120,085.54 along with an Expenditure Statement for bills to be approved for \$46,185.86. Rubach stated the expenditure report included our annual Motorola Solutions radio maintenance for \$39,819.55. Rubach reported dissolving the petty cash fund of \$101.00, per the recommendation of Paula Miller, County Treasurer. The cash was added into the Midland States Bank account, leaving a balance now of \$126.00. Rubach reported the FY20 budget ended with \$229,902.82 total operating expenses under budget \$113,616.18. Total contractual expenses were \$398,237.41 under budget \$1,507.59. L Thies motioned/D Mahon seconded to accept the financial & approve expenditure reports. (Roll call vote: Approving votes: J McFarland, W Rubach, D Mahon, L Thies, J Stephens, D Budde, B Tutko); Disapproving votes: 0; Absent: D Campbell, M DePoister). *Motion carried.*

Committee Reports

- Nothing reported.

Addressing Reports- Jill Zerrusen

- Submitted monthly report (see attached)
- Zerrusen reported new addresses for Leith & Pleasant Grove Cemeteries for police reporting
- MSAG edits (Banker St cleanup from Watson fire Annexation).
- Address validations
- Mapping – Alias update, added address to map, sent data update for Tina, attended GEOCOMM webinar about maintenance toolbar.

System Administrator's Report – Tina Daniels

- Submitted monthly 9-1-1 phone data and CAD data for both PSAP's (see attached).
- D Mahon motioned/L Thies seconded to extend StarCom to the EPD's training room for addition of Emergency Dispatch position, in case of emergencies, for \$1,336.64. (Roll call vote: Approving votes: J McFarland, W Rubach, D Mahon, L Thies, J Stephens, D Budde, B Tutko); Disapproving votes: 0; Absent: D Campbell, M DePoister). *Motion carried.*
T Daniels said it could be used, for example, for a Covid isolated room for someone needing to work during quarantine.
- D Mahon motioned/J McFarland seconded to add Lakeside Ambulance radio frequency in dispatch consoles. Lakeside will pay for this. T-C's will then be able to page out to them, on consoles, during status "0". Voice Vote: 7-0. *Motion carried.*
- 911 logo contest for the County/City Dispatchers

- Daniels attended the 911 State Administrator's call on November 19. There is continued discussion of Reclassifying T-C's as 1st Responders. They would like to see this in the statutes, which expires in a year.
- Daniels attended the APCO General Membership meeting on December 10. The virtual IPSTA Conference this year was the highest attendance ever. APCO is tentatively planning their annual leadership symposium for next year. Effingham Symposium is scheduled for May 12th & 13th.

IT Report- Jason Repking

- Submitted monthly report (attached)
- Preventive Daily Maintenance/Monitoring
- Updates - Server, Spillman, Website, JIMAS
- Issues – Spreadsheet, Login, ER Interface, Mobile IM

Old Business

- Web Page Follow-up – The Sheriff has given Jason Repking permission to link the 911 web page to the Sheriff's page on the County's website. J McFarland said Billie Bales could send an email asking the IT/City Council if it's ok to link to the City's web page. The Police Department does not have a separate page.

New Business

- D Mahon motioned/W Rubach seconded to table the release of all closed session minutes through November 30, 2020 to the January 19, 2021 911 meeting, in order to give Julie Stephens more time to review the minutes. Voice vote: 7-0. *Motion carried.*

General Information/Public Comments

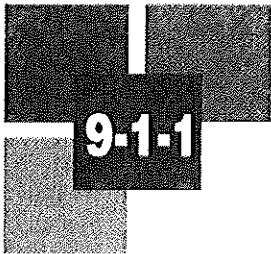
- None reported.

Adjourn/Next Meeting

On a motion by J McFarland and seconded by W Rubach the meeting was adjourned to January 19, 2021 at Noon preceded by the Quarterly Emergency Service Agencies Meeting at 11:45 a.m. in the 3rd Floor County Board Room at the Effingham County Building.

Motion carried.

Minutes Submitted by Joyce Worman,
9-1-1 Administrative Aide



911 Monthly Addressing/Mapping report

Reporting Period: November 2020

Presented: 12/10/20

Addressing:

- General discussion and address validation with customers
- MSAG edits (Banker St cleanup from Watson Fire annexation)
- Establishing correct address for 15078 N 1800th St, T-Town. Owner was using village address
- Only new addresses were for Leith & Pleasant Grove Cemeteries for police reporting

Mapping:

- alias update
- add 1911 S Banker to map
- sent data update to Tina
- attending GEOCOMM webinar about maintenance toolbar

A handwritten signature in black ink, reading "Jill Zerrusen". The signature is written in a cursive, flowing style. Below the signature is a horizontal line.

Jill Zerrusen
Effingham County 911
Addressing Specialist

Effingham County 9-1-1

Police Fire EMS

Public Safety Answering Points

Effingham County SO. 101 N. 4th St.

Effingham City PD. 206 E. Section

How Recieved	Law	Fire	EMS	Total
911 wireline	52	12	44	93
Alarm	1	0	0	1
Officer Report	1051	2	2	1053
In person	55	0	0	55
Radio	37	4	1	42
TT STATE/NLETS	1	0	0	1
Telephone	958	83	75	1087
VOIP	12	4	35	47
Wireless 911 ca	553	103	177	706
TOTAL	2720	208	334	3085

Call types such as lf or lfe will cause the total line not to be the sum of the 3 call type columns

Report Includes:

All entry dates between `00:01:00 11/01/20` and `23:59:00 11/30/20`

Effingham County 911 ETSB Totals - 2020

911 Call Totals

Class of Service	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
Wireline	171	136	262	85	70	80	117	125	128	96	96	0	1366
Wireless	819	776	978	982	954	1053	1293	1089	888	1028	894	0	10754
VoIP	53	48	59	71	60	60	72	55	61	54	50	0	643
TEXTING	2	2	2	9	7	2	2	3	0	2	2		33
Total Inbound 911	1045	962	1301	1147	1091	1195	1484	1272	1077	1178	1040	0	12792

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
Total Admin	3689	3346	3453	2955	3602	3876	2515	3803	3867	3789	3171	0	38066

General Outbound Totals

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
Total Outbound	1612	1582	1697	1616	1820	1901	2273	1793	1663	1712	1413	0	19082

Effingham Police Department Totals - 2020

911 Call Totals

	Class of Service	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
Inbound 911	Wireline	61	68	64	43	50	57	70	69	109	64	68	0	723
	Wireless	445	388	562	419	444	507	604	521	453	496	388	0	5227
	VoIP	34	24	41	45	45	38	49	35	39	36	34	0	420
	TEXTING	2	2	2	8	6	2	0	1	0	1	1		25
Total Inbound 911		542	482	669	515	545	604	723	626	601	597	491	0	6395

Admin Call Totals

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
Total Admin	2271	2082	2372	2382	2649	2456	2572	2400	2554	2420	2058	0	26216

General Outbound Totals

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
Total Outbound	853	846	1063	1238	1039	1039	1221	977	940	950	802	0	10968

Effingham Sheriff Office Totals - 2020

911 Call Totals

	Class of Service	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
Inbound 911	Wireline	110	68	198	42	20	23	47	56	19	32	28	0	643
	Wireless	374	388	416	563	510	546	689	568	435	532	506	0	5527
	VoIP	19	24	18	26	15	22	23	20	22	18	16	0	223
	Texting	0	0	0	1	1	0	2	2	0	1	1		8
Total Inbound 911	503	480	632	632	546	591	761	646	476	583	551	0	6401	

Admin Call Totals

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
Total Admin	1418	1264	1081	573	955	1423	1545	1403	1313	1369	1113	0	13457

General Outbound Totals

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
Total Outbound	759	736	634	378	598	887	1055	816	723	762	611	0	7959

Effingham County Information Technology

Jason Repking, IT Specialist
101 N Fourth St
Effingham IL 62401

217-342-8520
it@co.effingham.il.us

911 MONTHLY REPORT

Reporting Period: November 2020

Preventative Daily Maintenance and Monitoring:

- Spillman Server
 - Backup Logs
 - System Resources
 - Security Log
 - System Log
 - Software Log
 - Drive Space

- Spillman Software
 - Cleaned up old processes
 - Removed temporary files
 - Check system resources (Memory, CPU Processors)

- Review Spillman correspondence

911 Network Support

- Spreadsheet issues
- Server Update & reboot
- Spillman update
- Login issue
- ER Interface down
- Website updates
- Mobile IM issues
- JIMAS update

Respectfully Presented December 15, 2020
Jason Repking, IT Specialist