

EFFINGHAM COUNTY EMERGENCY TELEPHONE SYSTEM BOARD MINUTES
April 21, 2020 Noon
EFFINGHAM COUNTY BUILDING 3rd FLOOR BOARD ROOM

Board Members Present: Julie Stephens, Dave Campbell, Dave Mahon

ZOOM: Jason McFarland, Larry Thies, David Budde, Assistant Fire Chief Matt Kulesza, Billie Bales

Absent: Wayne Rubach, Mike DePoister, Bob Tutko

Others Present: Jodi Moomaw, Tina Daniels, Greg Sapp

Minutes

On a motion by J McFarland seconded by D Mahon minutes of the March 17, 2020 meeting were approved as written. *Motion carried.*

Financial Report & Expenditure Report

A financial report was given by D Campbell showing a March 31, 2020 balance of \$780,375.72 along with an Expenditure Statement for bills to be approved for \$8,568.89. L Thies motioned/D Mahon seconded to accept the financial & approve expenditure reports. Roll call vote: (Approving votes: J Stephens, D Campbell, D Mahon, L Thies, J McFarland, D Budde) : Disapproving Votes: 0: Absent: M DePoister, W Rubach, B Tutko). *Motion carried.*

Committee Reports

Emergency Service Agency Committee

- Chairman D Mahon reported there were no issues presented to the Committee.

Human Resource Committee – Action on Personnel

- D Campbell reported there was only one applicant for the Systems Administrator position. D Campbell motioned and D Mahon seconded to offer and hire Tina Daniels as the new Systems Administrator for the same pay, consistent with the FY20 Salary Schedule for the Systems Administrator. Roll call vote: (Approving votes: J Stephens, D Campbell, D Mahon, L Thies, J McFarland, D Budde) : Disapproving Votes: 0: Absent: M DePoister, W Rubach, B Tutko). *Motion carried.*
- The Addressing Specialist position will now be posted. Interested parties may submit a detailed resume by email to 911secretary@co.effingham.il.us, mail to ETSB P.O. Box 6009 Effingham, IL 62401 or drop off at the Effingham County Board Office at 101 N. Fourth St. Suite 301, Effingham, IL. A background check will be required by the selected applicant. Applications will be accepted no later than 3 p.m., May 1, 2020.

Addressing Reports- Tina Daniels

- Tina Daniels reported addressing 3 new addresses in March.

System Administrator's Report – Jodi Moomaw

- Submitted monthly 9-1-1 phone data and CAD data for both PSAP's (see attached).
- J Moomaw thanked the Board for all the past years with 9-1-1. She has been transitioning this month, moving all her 9-1-1 files to the 9-1-1 office in the County Building.

IT Report- Jason Repking

- Submitted monthly report (attached)

Old Business

- Assistant Fire Chief Matt Kulesza "I AM Responding" Access for Fire Departments – J Moomaw reported there will be no additional charges with Motorola/Spillman to bring other agencies onto the City's original contract. D Mahon motioned/D Campbell seconded to accept the base 5 year subscription fee of \$17,242.50. This has been budgeted under computer software for FY20. Roll call vote: (Approving votes: J Stephens, D Campbell, D Mahon, L Thies, J McFarland, D Budde) : Disapproving Votes: 0: Absent: M DePoister, W Rubach, B Tutko). *Motion carried.*

New Business

- None reported.

General Information/Public Comments

- Greg Sapp complimented Jodi Moomaw on the good job she has done getting 9-1-1 established in Effingham County and all her untiring work thereafter.

Adjourn/Next Meeting

On a motion by J McFarland and seconded by L Thies the meeting was adjourned to May19, 2020 at Noon in the 3rd Floor Board Room at the Effingham County Building. *Motion carried.*

Minutes Submitted by Joyce Worman,
Administrative Aide for 9-1-1

Effingham County 9-1-1

Police Fire EMS

Public Safety Answering Points

Effingham County SO. 101 N. 4th St.

Effingham City PD. 206 E. Section

How Recieved	Law	Fire	EMS	Total
911 wireline	36	6	47	83
FAX Machine	1	0	0	1
Officer Report	975	2	0	976
In person	54	0	1	54
Radio	37	4	1	48
Telephone	887	94	45	1007
VOIP	28	6	20	48
Wireless 911 ca	533	59	140	652
TOTAL	2551	171	254	2869

Call types such as lf or lfe will cause the total line not to be the sum of the 3 call type columns

Report Includes:

All entry dates between `00:00:00 03/01/20` and `23:59:59 03/31/20`

Effingham County Information Technology

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911 MONTHLY REPORT

Reporting Period: March 2020

Preventative Daily Maintenance and Monitoring:

- Spillman Server
 - Backup Logs
 - System Resources
 - Security Log
 - System Log
 - Software Log
 - Drive Space

- Spillman Software
 - Cleaned up old processes
 - Removed temporary files
 - Check system resources (Memory, CPU Processors)

- Review Spillman correspondence

911 Network Support

- Meeting w/Flow Control
- Setup statelink users
- LEADS Help Mason Co
- Adder Kvm issue
- Setup PD users

Respectfully Presented April 20, 2020
Jason Repking, IT Specialist